



The President's Volunteer Service Award (PVSA) is issued by the President's Council on Service and Civic Participation on behalf of the President of the United States. It is given to recognize the best in American spirit, and to encourage all Americans to improve their communities through volunteer service and civic participation. The Award is given to individuals that have demonstrated outstanding volunteer service and civic participation over the course of a 12-month period.

Examples of volunteer activities can include but are not limited to:

Helping Youth: mentoring, coaching, tutoring or helping young people engage in academic improvement

Environmental Awareness: helping with neighborhood cleanups and/or or volunteering to help conserve and protect parks and keep our waters clean

Community Involvement: helping the elderly, hungry or homeless in our community, lending a hand at places such as the Humane Society or volunteering at Vacation Bible School

Other volunteer service hours can count toward PVSA, as long as a student does not receive compensation (monetary or otherwise). Volunteer time spent with other organizations such as Scouting, PALs, or NJHS can also count toward PVSA. Activities involving babysitting or working with immediate family members such as younger siblings does not count toward your volunteer service. The PVSA collection time for your service hours is April 1, 2018 – March 31, 2019. Any service done during this time period can be logged. Your hours must be logged ***by midnight March 31, 2019.***

The Tex Hill PTSA is requiring that all hours be logged online by visiting www.presidentialserviceawards.gov. Please see the second page of this document for the online instructions. All Tex Hill Middle School students are eligible and encouraged to participate.

There are three levels of awards:

BRONZE – at least 50 service hours

SILVER – 75-99 service hours

GOLD – 100 or more service hours

The award includes a certificate and a letter from the President of the United States. Students who receive a President's Volunteer Service Award will be recognized by the school and Tex Hill PTSA at the end of school awards ceremony.

***** If your child would like to receive the NEISD award those hours must be logged onto that site directly. The sites are not integrated. The NEISD hours will not be transferred over to your child's PVSA account. They must be entered separately.*****

How to Log Your Hours for PVSA at Tex Hill MS

FOR FIRST TIME USERS:

Go to www.presidentialserviceawards.gov.

Hover your mouse over “Get Involved” and select “Volunteers” from the drop-down selection.

On this page, click the blue box that says “REGISTER”

OR the direct link to registration is: <https://www.presidentialserviceawards.gov/register-vo>

Complete the application form with Name, Email, Address etc. Please enter a valid e-mail address for the parent and the student. Click on **SUBMIT APPLICATION** and wait for the confirmation email. **Make sure you LOGOUT after submitting the application.**

First, the parent will have to select that they authorize setting up the volunteer account.

Next, once you receive a confirmation email to the student e-mail with your log-in and password you may log back into the system at <http://www.presidentialserviceawards.gov/>

Now click on the “**Profile**” box after you log-in. Fill in any missing information, but most of this should have been completed at registration.

VERY IMPORTANT STEP!!! At the bottom of the page under profile information, make sure you click **ADD** next to the **Record of Service Key**. **Our key for Tex Hill Middle School is TQC- 74636**. Capitalization does matter. Ensuring the correct Service Key will allow the Tex Hill PTSA to access your records and order your proper award at the end of the school year.

Now you are registered in the PVSA database and your hours will be credited to Tex Hill.

TO RECORD YOUR SERVICE HOURS:

Once you are logged in, click on the ‘My Service’ box under ‘My Profile’ in the middle of the page. This will take you to the page labeled ‘My Service’ (*NOTE - At any time you may click on your name at the top of the page to take you back to your ‘Welcome Page.’*)

Click on the blue box labeled ‘Add Activity’

Fill in the Service Activity, Organization Name (e.g. help maintain animal facilities, San Antonio Humane Society, etc.) as well as Area of Service from the drop-down menu.

Put in the date of service using the pop-up calendar and enter the number of hours of service for this event.

Remember to click ‘Save’ if you are only entering one activity. If you have more to add, click ‘Save and New’

After you are done adding your hours, remember to ‘logout.’

If you have any questions please contact the Tex Hill Middle School PVSA coordinator, Jennifer Scheel at Jennifer@e-scheel.com.